

CONSTITUTION AND BY-LAWS

CONSTITUTION

Article I

The name of this organization shall be the RAMONA BULLDOG BOOSTER CLUB.

This organization is organized exclusively for charitable purposes within the meaning of section 501 © (3) of the Internal Revenue Code.

Article II

Section 1: This organization was brought into being on the eleventh day of March 1992.

Section 2: This organization will meet the First Monday of each month at 7:00 P.M.

Article III

Section 1: The purpose of this organization shall be to actively support the overall athletic and activities programs of Ramona Unified School District.

Section 2: The objectives will be to increase interest, loyalty, pride and attendance at athletic events and activities and help make these programs as successful as possible.

Section 3: Should the RAMONA BULLDOG BOOSTER CLUB dissolve, any remaining funds and assets shall be transferred to the Ramona High School A.S.B. ATHLETICS/ACTIVITIES Account.

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section © (3) of the Internal Revenue Code (or corresponding section of any future tax code), or shall be distributed to the federal government, or to a state or local government, for public purpose. Any such assets not so disposed by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for the purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Section 4: Recipients of funds will not be discriminated against because of gender, race or religion.

Section 5: Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code of 1986 (or corresponding provisions of any future United States Internal Revenue law).

Article IV

MEMBERSHIP

Section 1: This organization is a voluntary, non-profit club. The payment of dues and compliance with the constitution entitles any person to become a member of the RAMONA BULLDOG BOOSTER CLUB.

Section 2: The membership year of this organization is to run concurrently with the school calendar year. School Year is 7/1 thru 6/30.

Section 3: A member is eligible to vote after payment of dues.

Article V

GOVERNMENT

Section 1: The government of this organization shall be vested in a Board of Directors consisting of **six (6)** Directors to be chosen from the membership-at-large. Said officers shall be the President, Vice President, **1st Vice President**, Secretary, Treasurer, Team-Parent **Coordinator**/ Membership Coordinator. The Athletic Director will be liaison for Ramona Unified School District and a non-voting member.

AMENDMENT

This constitution may be amended by two-thirds (2/3) vote of members in good standing in attendance at a regular meeting as prescribed by the Bylaws, Article VIII.

BYLAWS

Article I

MEMBERSHIP

Section 1: Membership is open to any resident of Ramona Unified School District or any person who has a firm loyalty to Ramona and its athletic/activities program. Said person must be in accord with the purpose and objectives of this organization and by fulfilling the requirements of Article IV of this constitution.

Section 2: Any Honorary member may be elected by a two-thirds (2/3) vote of active members present at any regular meeting. Honorary members are exempt from dues and may not vote or hold office.

Article II

CONTRIBUTIONS AND DUES

Section 1: Contributions, other than from annual individual memberships, shall be recorded as separated entries on the Treasurer's report. Contributions by any business or industry entitles the aforementioned to use the BULLDOG BOOSTER CLUB name in advertisements, so long as it is in keeping with the purpose and objectives of the organization and is not detrimental to the reputation or well-being of the club.

Section 2: The voting membership fees shall be ten dollars (\$10.00) per individual per school year. The dues of ten dollars (\$10.00) payable on admission to membership shall be for the balance of the school year. This fee will entitle contributor to be placed on a membership list.

Section 3: Any contributions or dues collected by the organization or in the organization's name may not be used for the present benefit of any member of the organization.

Article III

GOVERNMENT

Section 1: The Board of Directors shall have control and management of this organization subject to the will of the members. Funds of the organization shall be withdrawn with two (2) of the following signatures; The Treasurer, President, or Vice President of the organization. The Board of Directors may use the aforementioned funds for legitimate Club business or for the advancement of the Club to a

maximum of three hundred dollars (\$300.00) over budgeted amounts. Such expenditures shall be reported to the members at the next regular meeting.

Section 2: If any vacancies occur in any office, it shall be filled by vote of the Board of Directors, such appointees to serve until the next regular election and until successors are duly elected and installed.

Section 3: Any motions brought before the general meeting will be decided by a simple majority vote of those members present. Non-budgeted expenditures, except as authorized in Section 1, Article III above, must be approved by a majority of Directors present as well as a simple majority of members present.

Article IV

ELECTIONS AND TERMS OF OFFICE

Section 1: The decision when an election is to be held is to be determined by the Board of Directors. The Annual election meeting of the organization shall be held at first meeting in **March. JUNE**

Section 2: Annual election of officers.

The President shall appoint **approve** a nominating committee chairperson. The chairperson shall appoint two additional people to make a committee of three. The committee shall choose one person from the RAMONA BULLDOG BOOSTER CLUB in good standing for each office to be filled, with the approval of that person. If no member in good standing will accept, nominations will be open to interested persons.

The committee chairperson shall report their nominations to the RAMONA BULLDOG BOOSTER CLUB on the day of the elections. The President shall ask for nominations from the floor for each office. Nominations from the floor need not be seconded. If there are no nominations from the floor for a specific office, the vote may be by hand count. If there are nominations from the floor, the vote must be by ballot. A simple majority wins. The nominating committee shall count the votes and report the tally to the President. The Secretary must keep the ballots until the winners are completely verified. If as person on the nominating committee is to be a candidate, that person shall be replaced on the committee.

Section 3: At the aforementioned election, members receiving the largest number of votes on their respective ballots, for the vacancies to be filled, shall be declared elected.

Section 4: The President officer shall refrain from voting unless it is necessary to cast a tie-breaking vote.

Section 5: Only members of this organization shall be eligible to hold office.

Section 6: The term of office for the President and President elect shall be for **two** year. The President Elect shall assume the duties of the President upon completion of the one-year term as President elect. The term of office for the Vice President, Secretary, Treasurer, Team Parent, membership Coordinator and member – at-large shall be for two years. All terms of office shall commence on July 1st.

Section 6: All elected officers shall serve a term of two years. All terms of office shall commence on July 1st.

To stagger the terms of office, elections for the positions of **PRESIDENT**, Secretary, Team Parent Coordinator and **Member-at-Large** shall be held in odd number years. President Elect **Election** for the position of President Elect shall be held every year.

Article V

MEETINGS

Section 1: The biannual **ANNUAL** election meeting of the organization shall be held at the time aforementioned in Article IV, Section 1.

Section 2: The organization shall hold regular meetings on the first Monday of each month at 7:00 P.M. The number of the meetings to be no less than ten annually.

Section 3: Special meetings of the Board of Directors may be called by an officer. **These meetings shall be open to all members.**

Section 4: All meetings held by this organization shall be governed by the Robert Rules of Order.

Article VI

DUTIES OF OFFICERS AND DIRECTORS

Each position must have access & ability to work with basic computers and computer software.

Section 1: President

- a. The President shall preside at all meetings of the Board of Directors and the organization. He/She shall direct the affairs of the organization in line with RAMONA BULLDOG BOOSTER CLUB principles and the Constitution.

Section 2: Vice President

- a. The Vice President shall assume the duties of the President in his/her absence. The Vice President shall assume any duties of the President, which are delegated to him/her by the President.

b. Nominating committee.

c. President Elect

Section 3: Secretary

- a. The Secretary shall keep records of attendance.
- b. The Secretary shall keep minutes of meetings of the Club and Board of Directors.
- c. The Secretary shall conduct all correspondence as directed by the President or other officers serving the President.
- d. The Secretary shall keep Robert Rules of Order.**

Section 4: Treasurer

- a. The Treasurer is to keep records of all accounts and handle all funds according to instructions from the President and Board of Directors.

- b. The Treasurer shall prepare a financial statement at the end of the fiscal year to be kept as a permanent record.
- c. The “Books” of the Treasurer shall be kept open for inspection at all times.
- d. Bonding the Treasurer shall be at the discretion of the Board of Directors.
- e. **Snack bar Supervisor (keys & monies).**

Section 5: **1st Vice President**

- a. Duties assigned by President.
- b. **Head of Assigned Committees**

Section 6: Team Parent **Coordinator/Membership Coordinator**

- a. The Team Parent Coordinator will be the main liaison for the RBBC and the parent representatives for the various teams and organizations..
- b. **Securing membership , Keeping a current rooster.**
- c. **Creating/Maintaining Alumni Data Base**
- d. **Recruiting volunteers/oversee committee for membership activities**

Section 10: Board of Directors. The Board of Directors will supervise all affairs of the Club, and will determine matters that should be brought before the entire membership for its’ consideration.

- a. **In the absence of the President and Vice President, any member of the Board of Directors may preside at either a meeting of the Board of Directors or a meeting of this organization.**
- b. **Any member of the Board of Directors being absent for three (3) scheduled meetings, without a legitimate excuse, must be dropped from the Board of Directors. Each member of the Board shall be advised at least seventy- two hours (72) in advance of a specially scheduled meeting.**

Article VII

COMMITTEES

Section 1: The board of directors shall determine the committees deemed proper and necessary to fulfill the objectives and purpose of this organization.

Section 2: All necessary chairpersons shall be selected by the **appropriate Officer and approved by the President.**

Section 3: The President shall be an ex-officio member of all committees.

Article VIII

AMENDMENTS

Section 1: The Constitution **ByLaws** may be amended at any regular meeting, provided that notice of the text of the Amendment is given to the membership at the previous regular meeting.

Article IX

This Constitution became effective the eleventh day of March, 1992 by vote of the membership at large.

DECLARATION OF ADOPTION

The above bylaws were adopted in their entirety by the RAMONA BULLDOG BOOSTER CLUB on March 11, 1992. **April, 2007**

Tim Buzbee, President **Gina Jimenez**
